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14 MAR 1953

MEMORANDUM FOR: Agency Official

SUBJECT: Policy and Procedures for the Use of Drugs
in Connection with the Agency Mission

1. There have been several recent inquiries within the Agency office to policy and procedures with respect to the use of drugs. The results of your recent conversations with an Agency Staff, the Medical Staff and the Office of Security lead me to believe that it would be advisable, at this time, for the Agency office components interested in this problem to convene informally with representatives of the Medical Staff and the Office of Security and produce recommendations as to policy and procedures in this highly sensitive area. I am anxious that this be done at the earliest opportunity.

2. I should like to ask you to chair an informal committee consisting of representatives of the Agency office, the Medical Staff and the Agency staff to accomplish the following purposes:

a. Recommend an Agency policy covering the use of drugs.

b. Recommend procedures under which the ~~Medical Staff~~ ~~can~~ can be fully informed in each case prior to making a determination as to the drug most likely to accomplish the desired results, the risk factors involved, and the procedure under which the drug is to be administered.

c. Recommend an Agency program for the identification of drugs which best meet the several operational needs of the Agency office.

(Signed) Richard Helms

RICHARD HELMS
Agency Officer

cc: C/PS3
W/PS
I/PS (Info)
C/PS (Info)

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